



## ANNUAL COUNCIL

### MINUTES OF THE ANNUAL MEETING OF COUNCIL HELD AT PENALLTA HOUSE YSTRAD MYNACH ON THURSDAY, 24TH MAY 2012 AT 5.30PM

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PRESENT:

Councillor Mrs. V. Jenkins - Mayor  
Councillor Mrs. M.E. Sargent - Deputy Mayor

Councillors:-

Miss. L. Ackerman, M. Adams, Mrs. E.M. Aldworth, H.A. Andrews, A.P. Angel, Mrs. K.R. Baker, Mrs. G. Bevan J. Bevan, P.J. Bevan, L. Binding, D. Bolter, D.G. Carter, Mrs. A. Collins, P. Cook, C.J. Cuss, H.W. David, W. David, H.R. Davies, D.T. Davies, K. Dawson, N. Dix, C. Durham, Mrs. D. Ellis, C. Elsbury, Mrs. C. Forehead, Ms E. E. Forehead, J.E. Fussell, Mrs. J. Gale, L. Gardiner, N. George, C.J. Gordon, R.W. Gough, D.M. Gray, Mrs. P. Griffiths, D.T. Hardacre, D. Havard, C. Hawker, A.G. Higgs, G.J. Hughes, K. James, M.P. James, S. Jenkins, G. Johnston, Mrs. B.A. Jones, G. Jones, Ms. J.G. Jones, S. Kent, G. Kirby, A. Lewis, K. Lloyd, C.P. Mann, S. Morgan, Mrs. G. Oliver, Mrs. R. Passmore, D.V. Poole, D.W.R. Preece, M.J. Prew, J. Pritchard, J.A. Pritchard, D. Rees, L.R. Rees, K.V. Reynolds, R. Saralis, Mrs. M.E. Sargent, Mrs. J. Summers, J. Taylor, L.G. Whittle, T.J. Williams, R. Woodyatt

Together with:

A. O'Sullivan (Chief Executive), N. Barnett (Deputy Chief Executive), S. Aspinall (Corporate Director - Education, Lifelong Learning and Leisure), D. Perkins (Head of Legal Services and Governance), G. Williams (Principal Solicitor), A. Jarrett (Assistant Director - Children's Services), J. Jones (Democratic Services Manager), Colin Jones (Head of Performance and Property), S. Couzins (Chief Hosing Officer), T. Shaw (Head of Engineering Services), B. Hopkins (Assistant Director - Our School Our Future), H.C. Morgan (Senior Committee Services Officer)

#### APOLOGIES

Apologies for absence were received from Councillors Mrs. A. Blackman, R.T. Davies, Mrs. D. Price and J.E. Roberts.

#### 1. RETIRING MAYORS REMARKS

The retiring Mayor, Councillor Mrs. V. Jenkins, thanked fellow members and spoke of her numerous and varied activities during her year of Office and referred particularly to his chosen charity, Llamau, for which a substantial sum will have been raised. She expressed her appreciation at the assistance given to her by Members and Officers, particularly those whose duties brought them into regular contact with her.

Members paid tribute to the way in which both she and her consort, Robert, and the Deputy Mayor, Mrs. M.E. Sargent, had carried out their duties during the term of Office.

**3. ELECTION OF MAYOR**

RESOLVED that Councillor Mrs. G. Oliver be elected Mayor of Caerphilly County Borough Council until the appointment of a successor at the annual meeting in May 2013.

Councillor Mrs. Oliver thanked her fellow members for the honour bestowed upon her and signed the Declaration of Acceptance of Office in the presence of the Chief Executive.

**4. ELECTION OF DEPUTY MAYOR**

RESOLVED that Councillor D.M. Gray be elected Deputy Mayor of Caerphilly County Borough Council until the appointment of a successor at the annual meeting in May 2013.

Councillor D.M. Gray thanked his fellow members for the honour bestowed upon him and signed the Declaration of Acceptance of Office in the presence of the Chief Executive.

**5. MAYOR'S ANNOUNCEMENTS**

The Mayor, Councillor Mrs. G. Oliver, announced that her chosen charities for 2012/2013 would be Ty Hafan and Helping Hands Rhymney.

**6. APPOINTMENT OF LEADER OF COUNCIL**

It was moved and seconded that Councillor H.A. Andrews be nominated for Leader of Caerphilly County Borough Council.

RESOLVED that Councillor H.A. Andrews be appointed Leader of Caerphilly County Borough Council and receive a senior salary payment.

**7. APPOINTMENT OF DEPUTY LEADERS**

RESOLVED that the appointments of Councillors G. Jones and K.V. Reynolds as Deputy Leaders of Caerphilly County Borough Council and their receipt of a senior salary payment be noted.

**8. MEMBERSHIP OF CABINET**

RESOLVED that the appointments by the Leader of Council as to the membership of the Cabinet and their receipt of a senior salary payment be noted: -

Community and Leisure Services  
Corporate Services  
Education and Lifelong Learning  
Highways, Transportation and Engineering  
Housing

Councillor David Poole  
Councillor Keith Reynolds  
Councillor Rhianon Passmore  
Councillor Tom Williams  
Councillor Gerald Jones

Human Resources and Governance/  
 Business Manager  
 Performance and Asset Management  
 Regeneration, Planning and Sustainable  
 Development  
 Social Services

Councillor Christine Forehead  
 Councillor David Hardacre

Councillor Ken James  
 Councillor Robin Woodyatt

## 9. LEADERS STATEMENT

Councillor Andrews referred to the challenge in ensuring that the right services are delivered to the people of the county borough. He reminded of a number of projects that have already been undertaken, Trinity Fields Special Needs School, Safety Warden Initiatives, Penallta House, Ystrad Fawr Hospital and to the work undertaken on single status and job evaluation. He recognised the working arrangements with Trade Unions on a number of initiatives. Councillor Andrews then referred to the communities first initiative and the capital programme which will enable the establishment of a centre for sporting excellence and community development, and to the prudential borrowing which will see a multi complex development in Bargoed.

Reference was also made to the number of collaborative arrangements in place including the Integrated Advisory Service, Social Services, Procurement Services, I.T., Waste Management, South East Education Consortium, Heads of the Valleys Consortium and to the success of the Traineeship scheme. He referred to the challenge ahead in taking forward the Welsh Housing Quality Standard spending over £173m refurbishing the 11000 properties in the County Borough and developing the 21st Century Schools programme. He confirmed that opportunities for collaborative working would continue to be explored in order to deliver the required service.

## 10. REVIEW OF POLITICAL BALANCE AND COMMITTEE STRUCTURES FOLLOWING THE IMPLEMENTATION OF THE LOCAL GOVERNMENT MEASURE

RESOLVED that for the reasons contained in the report: -

- (i) the political balance calculations as outlined in Appendix 1 of the report be approved and adopted;
- (ii) the Living Environment Scrutiny Committee be merged with the Regeneration Scrutiny Committee, to establish a new single Scrutiny Committee to be called "The Regeneration and Environment Scrutiny Committee";
- (iii) in noting the above and subject to the balance on the Sustainable Development Advisory Panel being changed to 6:4:1, the general allocation of seats to the Committees as detailed in Appendix 2 of the report be approved and adopted;
- (iv) the arrangements for the appointments of Chairs to the Scrutiny Committees by the Groups represented on the Executive and the Opposition in accordance with the provisions of the Measure be approved and adopted;
- (v) following the appointment of Members of the Audit Committee three of the Members be appointed to interview applicants for the appointment of lay member(s) to the Audit Committee and the recommendations of the Panel be referred back to the Council for the necessary appointment(s) be made;
- (vi) the appointment of the Chair and Members of the Democratic Services Committee as required by the Measure and detailed in Appendix 2 of the report be approved and adopted;

- (vii) the Council's Principal Solicitor (Corporate) be designated as Head of Democratic Services;
- (viii) the essential changes to the Council's Constitution be made by the Council's Monitoring Officer to reflect the changes approved by Annual Council.

**12. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO SCRUTINY AND OVERVIEW COMMITTEES**

RESOLVED that the following members be appointed as Chairmen and Vice-Chairmen of the following Scrutiny Committees for the ensuing year: -

**Education for Life Scrutiny Committee**

Chairman Councillor W. David      Vice Chairman Councillor D.W.R. Preece

**Health, Social Care and Well Being Scrutiny Committee**

Chairman Councillor L. Ackerman      Vice Chairman Councillor Mrs. B.A. Jones

**Policy and Resources Scrutiny Committee/Crime and Disorder Scrutiny Committee**

Chairman Councillor H.W. David      Vice Chairman Councillor Mrs. J. Summers

**Regeneration and Environment Scrutiny Committee**

Chairman Councillor D.T. Davies      Vice Chairman Councillor Mrs. E. M. Aldworth

**13. MEMBERSHIP ON OVERVIEW AND SCRUTINY COMMITTEES**

RESOLVED that in accordance with the political balance, sixteen members be appointed to serve on the following scrutiny committees in accordance with the names supplied to the Chief Executive by the respective groups.

Education for Life Scrutiny Committee  
Health, Social Care and Well Being Scrutiny Committee  
Policy and Resources Scrutiny Committee/Crime and Disorder Scrutiny Committee  
Regeneration and Environment Scrutiny Committee

**14. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO COMMITTEES**

RESOLVED that the following members be appointed as Chairmen and Vice-Chairmen of the under mentioned committees for the ensuing year: -

**Appeals Committee (Disciplinary/Grievance)**

Chairman Councillor D. Carter

**Appointments Committee**

Chairman Councillor Mrs. C. Forehead      Vice Chairman Councillor L.R. Rees

**Democratic Services Committee**

Chairman Councillor C.P. Mann      Vice Chairman Councillor Mrs. M. E. Sargent

**Licensing Committee**

Chairman Councillors J. Bevan      Vice Chairman Councillor D.M. Gray

**Planning Committee**

Chairman Councillor S. Jenkins      Vice Chairman Councillor D.G. Carter

## 15. MEMBERSHIP ON COMMITTEES

RESOLVED that:-

- (i) members be appointed to serve on the following committees in accordance with the names supplied to the Chief Executive by the respective groups:-

Appeals Committee (Disciplinary/Grievance)(3 members/3 substitutes)  
Appointments Committee (8 members)  
Audit Committee (12 members)  
Democratic Services Committee (16 members)  
Licensing Committee (15 members)  
Planning Committee (20 members)  
Standards Committee (2 members/2 substitutes)  
Sustainable Development Advisory Panel (11 Members)

- (ii) it be noted that the Chairman and Vice Chairman of the Audit Committee will be appointed at the first meeting of the Audit Committee and that a senior salary payment will be made to the Chairman.

## 16. CONSTITUTION OF SUB-COMMITTEES/WORKING PARTIES/PANELS AND BOARDS

RESOLVED that subject to the Budget Advisory Forum and Corporate Accommodation Group being disbanded and the inclusion of the Integrated Achievement Services Board (1 member), members be appointed to serve on the following sub-committees/working parties/panels and boards in accordance with the names supplied to the Chief Executive by the respective groups.

Bargoed Town Centre Management Group (6 local members and Cabinet member)  
Blackwood Town Centre Management Group (3 local members and Cabinet member)  
Bryn Compost Liaison Group (adjoining ward members and Cabinet member)  
Cabinet Sub Committee (Welsh Housing Quality Standard)(3 Cabinet members)  
Caerphilly Community Safety Partnership Strategy Group (1 member)  
Caerphilly Local Access Forum (Cabinet member)  
Caerphilly Town Centre Management Group (7 ward members and Cabinet member)  
Civil Marriage/Partnership Sub-Committee (7 members)  
Community Council Liaison Sub-Committee (16 members)  
Corporate Health and Safety Committee (7 members)  
Grants to the Voluntary Sector Panel (15 members)  
Housing Task Group (Welsh Housing Quality Standard) (7 members)  
Integrated Achievement Services Board (1 member)  
Joint Consultative Committee (all Cabinet members)  
Monmouthshire and Brecon Canal - Crumlin Arm Working Group (ward members and Cabinet member)  
Pensions/Compensation Committee (8 members)  
Prosiect Gwyrdd Joint Scrutiny Panel (2 members)  
Regrading Review Panel (7 members)  
Rights of Way Cabinet Committee (5 Cabinet members)  
River Rhymney Task Group (3 members)  
Social Services Joint Scrutiny Panel (5 members)  
Standing Advisory Council for Religious Education (6 members)  
View Point Panel (relevant Cabinet members)  
Voluntary Sector Sub-Committee (15 members)

**17. REPRESENTATION ON ASSOCIATIONS/OUTSIDE BODIES**

RESOLVED that Council be represented on associations and outside bodies by the following members and/or officers: -

**Animal Welfare Scheme (Gwent Police)**

Councillor J. Bevan

**Aneurin Bevan Community Health Council**

Councillors Mrs J. A. Pritchard, D. Rees, Mrs. J. Summers

**Army Benevolent Fund - Gwent**

Councillor A.G. Higgs

**Arts Council For Wales - South East Wales Board**

Cabinet Member for Education and Lifelong Learning - Mrs. R. Passmore

**Association of Public Services Excellence (formerly ADLO) - Welsh Regional Committee**

Cabinet Members for Housing, Corporate Services, Highways, Transportation and Engineering - Councillors G. Jones, K.V. Reynolds, T.J. Williams

**Bus Pass Concessionary Travel Scheme Joint Member Forum**

Cabinet Member for Highways, Transportation and Engineering - Councillor T.J. Williams

**Caerphilly Adoption Panel**

Councillor Mrs. B. Jones

**Caerphilly Foster Panel**

Councillor Mrs. J. Gale

**Caerphilly Groundwork Trust - Board of Directors (request for four members)**

Councillors Mrs. D. Ellis, S. Jenkins, S. Kent, R. Woodyatt

**Capital Regional Tourism Partnership**

Cabinet Member for Regeneration, Planning and Sustainable Development - Councillor K. James and Councillor D.T. Davies

**Carbon Reduction Group**

Cabinet Member for Regeneration, Planning and Sustainable Development - Councillor K. James

**Care and Repair - Caerphilly**

Councillor G. Jones and Mr. K. Williams (Private Sector Housing Manager)

**Catalogue Supplies Joint Committee**

Councillors D.T. Hardacre and K.V. Reynolds

**Children and Young Peoples Partnership**

Councillors Mrs. R. Passmore and R. Woodyatt.

**Child Poverty Champion**

Councillor R. Woodyatt

**Citizens Advice Bureau Trustee Board**

Councillor Mrs. C. Forehead

**Coleg Gwent Further Education Corporation**

Cabinet Member for Education and Lifelong Learning - Councillor Mrs. R. Passmore

**Coleg Harlech WEA North**

Cabinet Member for Education and Lifelong Learning - Councillor Mrs. R. Passmore and Mrs. S. Aspinall (Corporate Director - Education, Lifelong Learning and Leisure)

**Consortium of Local Authorities Wales (CLAW)**

Councillors G. Jones and K.V. Reynolds

**Equalities Champion**

Mrs. D. Ellis

**Fields in Trust (formerly National Playing Fields Association)**

Councillor D.V. Poole

**Glamorgan Archives Joint Committee**

Councillors R.T. Davies and A.G. Higgs

**Greater Gwent (Torfaen) Pension Fund Management Group**

Cabinet Member for Corporate Services K.V. Reynolds, Cabinet Member for Human Resources and Governance - Councillor Mrs C. Forehead and Councillor C.P. Mann

**Greater Gwent Cremation Joint Committee**

Councillors N. George and J. Taylor

**Gwent Association of Voluntary Organisations**

Councillors C. Hawker and Mrs. D. Ellis

**Gwent Frailty Joint Committee**

Cabinet Member for Social Services - Councillor R. Woodyatt

**Gwent Archives Joint Committee**

Councillors R.T. Davies and A.G. Higgs

**Gwent Police Authority Joint Committee - to be abolished when Commissioner is appointed**

Councillors H.A. Andrews and C.P. Mann

**Heads of the Valleys Joint Organics Project Joint Committee**

Cabinet Members for Community and Leisure Services and Corporate Services - Councillors D.V. Poole and K.V. Reynolds

**Health Social Care and Well Being Partnership**

Councillor R. Woodyatt

**Homeless Person Champion**

Councillor G. Jones

**Industrial Communities Alliance (formerly Coalfield Communities Campaign)**

Cabinet Members for Education and Lifelong Learning and Regeneration, Planning and Sustainable Development - Councillors K. James and Mrs. R. Passmore

**Joint Council For Wales**

Councillors G. Jones and Mrs. C. Forehead

**The Learning Centre (formerly Pupil Referral Unit)**

Chairman of Education for Life Scrutiny Committee - Councillor W. David

**Local Authority Action for Southern Africa (LAACTSA)**

Councillor R. Saralis

**Local Government Association**

Councillors H.A. Andrews, G. Jones, D.V. Poole and K.V. Reynolds

**Monmouthshire and Brecon Canal Regeneration Partnership**

Cabinet Members for Highways, Transportation and Engineering and Regeneration, Planning and Sustainable Development - Councillors K. James and T. Williams (substitute Councillor A. Lewis)

**Monmouthshire Farm School Endowment Trust**

Councillor D. Havard

**Older Persons Champion**

Councillor Mrs. C. Forehead

**Penallta Community Park Forum**

Councillors A. Angel, Mrs. A. Blackman, G.J. Hughes and J.A. Pritchard

**PFI Liaison Committee**

Cabinet Member for Education and Lifelong Learning - Councillor Mrs. R. Passmore

**Prosiect Gwyrdd Joint Committee**

Cabinet Members for Community and Leisure Services and Corporate Services – Councillors D.V. Poole and K. V. Reynolds

**Public Transportation Consortium of Non Metropolitan Authorities (Shires)**

Cabinet Member for Highways, Transportation and Engineering - Councillor T.J. Williams

**Reserve Forces and Cadets Association for Wales**

Councillor A.G. Higgs

**Rest Convalescent Home, Porthcawl**

Councillor L. Gardiner

**Safer Caerphilly Community Safety Partnership**

Councillor D.V. Poole

**Schools Admission Forum**

Cabinet Member for Education and Lifelong Learning - Councillor Mrs. R. Passmore

**Schools Budget Forum**

Cabinet Members for Education and Lifelong Learning and Corporate Services - Councillors Mrs. R. Passmore and K.V. Reynolds

**Sight Support (Gwent Association for the Blind)**

Councillor D.M. Gray

**South East Area Environment Group**

Cabinet Member for Community and Leisure Services - Councillor D.V. Poole

**South East Wales Economic Forum**

Cabinet Member for Regeneration, Planning and Sustainable Development - Councillor K. James



**South East Wales Strategic Planning Group**

Cabinet Member for Regeneration, Planning and Sustainable Development - Councillor K. James

**South East Wales Transport Alliance**

Councillor D.G. Carter and Cabinet Member for Highways, Transportation and Engineering - Councillor T.J. Williams

**South Wales Fire and Rescue Authority**

Councillors C. Elsbury, D.T. Davies and S. Jenkins

**South Wales Regional Aggregates Working Party**

Cabinet Member for Highways, Transportation and Engineering - Councillor T.J. Williams

**Sportlot Community Chest Panel**

Councillors Mrs. E.M. Aldworth, D.G. Carter and A. Lewis

**St. Johns Cymru Wales**

Councillor C. Cuss

**Valleys Regional Equality Council**

Councillor Mrs. C. Forehead

**Wales and National Nuclear Free Zone Forum**

Councillor R.T. Davies

**Wales Council for Deaf People**

Councillor D.M. Gray - substitute C. Hawker

**Welsh Books Council (3 years) and Wales Book Council Executive Committee (1 year)**

Councillor H. R. Davies

**Welsh Centre for International Affairs**

Councillor R.T. Davies

**Welsh Church Fund**

Cabinet Member for Corporate Services - Councillor K.V. Reynolds Substitute - Councillor Mrs. J. Summers

**Welsh Joint Education Committee**

Cabinet Member for Education and Lifelong Learning - Councillor Mrs. R. Passmore

**Welsh Local Government Association**

Councillors H.A. Andrews, G. Jones, D. V. Poole and K.V. Reynolds

**Welsh Purchasing Consortium**

Cabinet Member for Corporate Services - Councillor K.V. Reynolds

**Workers Education Association - South Wales District Committee**

Councillor R.T. Davies

**Youth Forum**

Councillors C. Cuss and J. Pritchard, Cabinet Member for Education and Lifelong Learning – Councillor Mrs. R. Passmore and Young Peoples Champion

**Ystrad Mynach College Board of Governors (4 year term to May 2013)**  
Councillors R.W. Gough and D.T. Hardacre

The meeting closed at 6.40pm

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting on 26th June 2012 they were signed by the Mayor.

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Mayor